

**Cheshire TV Regular Board Meeting**  
**Zoom Meeting**  
**05/04/2021 5:30 pm**

Board Members Present: Tom Cook\*, Kyrston Clouse, Laurie Donohue, Steve Hooper, Jodi Newell, Ruzzel Zullo  
Board Members Absent: Travis Rowe  
Staff Present: Dave Kirkpatrick, Nik Morton  
Members Present: Bill Dow, Lee Perkins  
Others Present: Jon Meyer

Mr. Zullo called the meeting to order at 5:30pm

1. Motion to approve the 04/06/2021 Regular Board Meeting minutes
  - a. Made by: Ms. Donohue, Second: Ms. Clouse, Passed unanimously
2. Motion to approve the 03/19/2021 Special Board Meeting minutes
  - a. Made by: Ms. Donohue, Second: Ms. Clouse, Passed unanimously
3. Executive Director's Report
  - a. Cheshire TV continues to offer virtual studio/production hours.
  - b. Mr. Kirkpatrick is developing interactive livestream workshops. These will be livestreamed to YouTube and Facebook where the public can interact with Cheshire TV in real time. Viewers will be able to send media, dial-in using Zoom, and comment.
  - c. Cheshire TV is being contracted by Cheshire Medical Center for a project.
4. \*Introduction of Tom Cook
  - a. Mr. Cook previously served on the Board of Directors and expressed interest in returning.
  - b. An open seat on the Board became available after the City of Swanzey ended their relationship with Cheshire TV. That Director seat now becomes a Board-appointed seat. *Note: A summary of the current Board, their seats, terms, and committees is provided at the end of these minutes.*
  - c. Motion to appoint Tom Cook to the Board of Directors
    - i. Made by: Ms. Clouse, Second: Ms. Newell, Passed unanimously
5. Purchase Requests
  - a. Mr. Kirkpatrick informed the Board that Cheshire TV and the City of Keene need modern encoders. Cheshire TV is also in need of a laptop that can support video production software. There is a credit on account with one of Cheshire TV's suppliers that can be applied toward the cost of the laptop. The Treasurer reviewed Cheshire TV's financial status.
  - b. Motion to approve the laptop and encoder purchase
    - i. Made by: Ms. Donohue, Second: Ms. Clouse, Passed unanimously
6. Public Comment
  - a. Public comment was invited, no public comments made
7. Nonpublic Session
  - a. Motion to go into nonpublic session for legal advice
    - i. Made by: Ms. Newell, Second: Ms. Clouse, Passed unanimously
    - ii. *Note: Attendees of the Regular Board Meeting were placed in a virtual waiting room for the duration of the nonpublic session. Attendees were let back into the Zoom Meeting when the nonpublic session ended.*
  - b. The Board members present, Mr. Kirkpatrick, Mr. Meyer, and Mr. Perkins entered nonpublic session
  - c. The Board members present, Mr. Kirkpatrick, Mr. Meyer, and Mr. Perkins exited nonpublic session
  - d. Motion to seal the minutes from nonpublic session
    - i. Made by: Ms. Clouse, Second: Ms. Newell, Passed unanimously

Meeting adjourned at 7:40pm

**Cheshire TV Board of Directors**

Seat Type	Term Length (years)	Term End Date	Current Director	Notes
Elected	3	10/2021		Due to Director removal during the 01/12/2021 Member’s meeting, this seat is vacant and locked until 07/12/2021.
Elected	3	10/2021	Ruzzel Zullo	
Elected	3	10/2022	Jodi Newell	
Elected	3	10/2022	Kyrston Clouse	Elected director was Mary Ewell. The Board appointed Ms. Clouse to this seat after Ms. Ewell resigned.
Elected	3	10/2023	Travis Rowe	
Elected	3	10/2023	Laurie Donohue	
Appointed – City of Keene	1	10/2021	Steve Hooper	
Appointed – Kene State College	1	10/2021		Awaiting appointment by Keene State College. If not appointed by September 30 <sup>th</sup> , this seat can be filled by the Board.
Appointed – Keene School District	1	10/2021		Awaiting appointment by the Keene School District. If not appointed by September 30 <sup>th</sup> , this seat can be filled by the Board.
Appointed – Board	1	10/2021	Tom Cook	Formerly the <i>Appointed – City of Swanzey</i> seat, converted to an <i>Appointed – Board</i> seat when Swanzey withdrew.
Appointed – Board	1	10/2021		Formerly the <i>Appointed – Town of Marlborough</i> seat, converted to an <i>Appointed – Board</i> seat when Marlborough withdrew.  Due to Director removal during the 01/12/2021 Member’s meeting, this seat is vacant and locked until 07/12/2021.
Appointed – Board	1	10/2021		Due to Director removal during the 01/12/2021 Member’s meeting, this seat is vacant and locked until 07/12/2021.

Executive Committee: Ms. Donohue, Mr. Rowe, Mr. Zullo  
Finance Committee: Ms. Clouse, Ms. Newell, Mr. Rowe  
Operations Committee: Ms. Donohue, Ms. Newell, Mr. Zullo

Chair: Mr. Zullo  
Treasurer: Ms. Newell

Vice Chair: Ms. Donohue  
Secretary: Ms. Clouse