CheshireTV

Connecting The Community

Annual Report

Cheshire TV

For Fiscal Year

July 1, 2019 – June 30, 2020

Table of Contents

1.) Mission Statement

2.) Statistics on Programming and Services Offered

3.) Current and Complete listing of Board of Directors

4.) Complete listing of all equipment purchased since inception

5.) Proof of Insurance

6.) Audited Financial Statements

Mission Statement

Cheshire TV exists to encourage citizens to exercise their right to free speech, and to foster awareness of their community through democratic use of electronic media by providing access to cable television and for the purpose of non-commercial communication within the community.

To this end, CTV is committed to providing an opportunity for members of the community to use cable television to communicate their views. CTV makes available channel time on the cable system as well as access to and training in the use of production resources. We seek to present a broad range of programming that expresses a diversity of perspectives; to establish a broad base of community understanding of and involvement in public access television; to encourage community support for access productions; and to furnish an electronic conduit for *uncensored* free expression. We further intend to assess community response to programming on the public access channels and to aid in the development of additional programming; to ensure continued community access to and use of these channels through sound management; and to participate in the development of additional community uses of telecommunications technology.

Cheshire TV is committed to:

Encouraging community involvement in the production of local access programs while maintaining a friendly, open and creative environment that will allow individual ideas to develop into collaborative productions.

Maintaining an educational setting for Cheshire TV volunteers in an effort to advance their knowledge in the area of local access television production.

Encouraging the creation of unique programs to share with our community.

As part of this responsibility Cheshire TV provides:

Training and technical assistance in the use of cable television production equipment

Access to production resources

Broadcast time on the public and educational/governmental access channels

These resources are available for the production and presentation of programming of interest to the community. Residents of Keene and Swanzey, as well as organizations and institutions within or affiliated with the community, are welcome and encouraged to use these resources. The nature of access programming is that everyone in the community has equal access to the facilities and channel time.

A. Statistics on Programming and Services Provided

Programming

Cheshire TV's channel 1301 operates 24/7, for a total of 8,760 hours of content per year. This year we estimate that 740 hours were member-produced, non-repeating programming. Repeats of those locally produced programs account for another 3,700 hours, with the remaining 4,320 hours being made up of content from a variety of sources outside the community.

Channel 1302 continues to serve as s home for live broadcasts and replays of City Council and committee meetings for the City of Keene as well as Monadnock Regional School board meetings, Keene School District committee and Board meetings. The Community Bulletin Board continues to offer a free venue for local municipalities and organization s to advertise events and display public notices between meeting broadcasts, 24/7. Channel 1302 programming produced by Cheshire TV staff and volunteers, provided coverage of approximately 115 hours of City of Keene meetings , 75 hours of Keene School District meetings and 17 hours of Monadnock School Board meetings with the remaining 8,553 hours made up of repeats of these meeting and the Community Bulletin Board.

Membership & Usage Statistics

Cheshire TV has a liberal membership policy to allow for maximum participation by the community. Anyone who lives, works or attends school full time in the Spectrum coverage area is eligible to become a member at no charge. Those who live outside the coverage area may become members by paying an annual fee. We allow minors to become members with a parent or guardian signature. Members are given free one on one training and reserve and borrow equipment and facilities.

Anyone may submit a program for air, whether they are a member of not. All of our equipment and facilities are available to members on a first come, first served, non-discriminatory basis, free of charge.

Dollar Value to the Community

Franchise Fees – Keene	$	181,800
Franchise Fees – Swanzey		46,389
Operations Revenue & Fundraising		9,565
Unrestricted Assets		280,655
Equipment use (Total Hours)		150,431
Dollar value of Equipment time:		
Staff & Volunteer time (447 Uses)	$	88,706
Cameras (846 Uses)		72,068
Studio		39,825
Editing		18,387
All other equipment use		89,099
Programming:		
17,520 hours @ $125 per hour	$	2,190,000
Total Dollar Value to the Community	**$**	**2,498,085**

B. Current & Complete Listing of Board of Directors

Governance is by a Board of Directors comprised of twelve members of Cheshire TV. Six of the Board Members are elected by and from the membership; One Director appointed by the Keene Schools District, one Director appointed by Keene State College (to represent education institutions), one director from each of the municipalities, one director appointed by the majority of the Board. Elected board members serve staggered three year terms, with no Board member service more than two consecutive terms. In the even that there are less than 3 contracted Municipalities, the Board shall appoint a number of directors to ensure there are 12 members of the Board.

Board of Directors for FY 2019-2020

Elected Directors:

Joe Bendzinski
Tom Cook (resigned May 2020)
Andy Hunek
Thomas Travers (resigned July 2020)
Jodi Turner

Appointed Directors:

Terry Clark, Appointee for the City of Keene (resigned)
Kenneth Colby, Appointee for the Town of Swanzey
Kristina Germano, Appointee for the Board
Robert Milliken, Appointee for the Keene School District
David Payson, Appointee for Keene State College
Pat Rainy, Appointee for the Board
Nancy Wilkinson, Appointee for City of Keene (resigned)
Mike Williamnee, Appointee for the Board

Officers:

Joe Bendzinski, Treasurer
Tom Cook, Chair (resigned May 2020)
David Payson, Vice Chair
Thomas Travers, Chair (resigned July 2020)
Jodi Turner, Vice Chair, (elected to Chair upon Travers resignation)
Mike Williamnee, Secretary

Staff

Mark Nelson, Executive Director
Richard Blood, Full time Production Technician
Dave Kirkpatrick, Full time Production Technician

Equipment List

Status: Available, Installed

AC Adapt XA-25

Canon	CA-570		Power Supply for XA-25	
NULL	765	Counter	AC Adapt XA-25	Available
Canon	CA-570		Power Supply for XA-25	
NULL	763	Counter	AC Adapt XA-25	Available
Canon	CA-570		Power Supply for XA-25	
NULL	764	Counter	AC Adapt XA-25	Available
Canon	CA-570		Power Supply for XA-25	
NULL	766	Counter	AC Adapt XA-25	Available
Canon	CA-570		Power Supply for XA-25	
NULL	762	Counter	AC Adapt XA-25	Available
Canon	CA-570		Power Supply for XA-25	
NULL	761	Counter	AC Adapt XA-25	Available

AC Adaptor- GL2

Canon	CA-920		GL-2 Power Supply	
TC-207722	302	Counter	AC Adaptor- GL2	Available

Accesory Pack

Canon	NULL		Breakout. HDMI. USB	
NULL	775	Counter	Accesory Pack	Available
Canon	NULL		Breakout. HDMI. USB	
NULL	780	Counter	Accesory Pack	Available
Canon	Null		XA-25 Accesory Pack	
NULL	771	Counter	Accesory Pack	Available

Adapter

Vello	Triple Shoe		Triple Shoe Adapter Bracket	
	10712	Counter	Adapter	Available
Focal			Swivel Shoe Adapter Bracket	
	10714	Counter	Adapter	Available
Sennheiser	CL-200		XLR-M to 1/8" Stereo Plug	
	10722	Counter	Adapter	Available
Cool Lux	MD3000		Double Shoe Adapter Bracket	
	10716	Counter	Adapter	Available
NRG	Triple Shoe		Triple Shoe Adapter Bracket	
	10713	Counter	Adapter	Available

Articulate Arm

Ikan	MA 206		6" Articulating Arm	
	628	Counter	Articulate Arm	Available
Ikan	MA 206		6" Articulating Arm	
	627	Counter	Articulate Arm	Available

Audio Monitor

Wohler	AMP-1A		2 Channel Rackmount Audio Monitor	
25320101C	454	TVIB	Audio Monitor	Available

AV Cart

Equipment List

Status: Available, Installed

AV Cart

	Sears	Production Cart		Rolling Studio Monitor Cart	
		485	Counter	AV Cart	Available
Avid					
				Avid and Pinnacle Edit	
		2	Counter	Avid	Available
Bag, Light Kit					
	Impact	NA		Photoflex Kit	
		503	Counter	Bag, Light Kit	Available
Batt BP-820					
	Canon	BP-820		XA-25 Battery	
	NA	1034	Counter	Batt BP-820	Available
	Canon	BP-820		XA-25 Battery	
	NA	1033	Counter	Batt BP-820	Available
	Canon	BP-820		XA-25 Battery	
	NA	1032	Counter	Batt BP-820	Available
	Canon	BP-820		XA-25 Battery	
	NA	671	Counter	Batt BP-820	Available
	Canon	BP-820		XA-25 Battery	
	NA	690	Counter	Batt BP-820	Available
	Canon	BP-820		XA-25 Battery	
	NA	1023	Counter	Batt BP-820	Available
Batt BP-828					
	Canon	BP-828		XA-25 Battery	
		1072	Counter	Batt BP-828	Available
	Canon	BP-828		XA-25 Battery	
		1066	Counter	Batt BP-828	Available
	Canon	BP-828		XA-25 Battery	
		1067	Counter	Batt BP-828	Available
	Canon	BP-828		XA-25 Battery	
		1065	Counter	Batt BP-828	Available
	Canon	BP-828		XA-25 Battery	
		1057	Counter	Batt BP-828	Available
	Canon	BP-828		XA-25 Battery	
		1036	Counter	Batt BP-828	Available
	Canon	BP-828		XA-25 Battery	
		1073	Counter	Batt BP-828	Available
	Canon	BP-828		XA-25 Battery	
		1025	Counter	Batt BP-828	Available
	Canon	BP-828		XA-25 Battery	
	NA	1024	Counter	Batt BP-828	Available
	Canon	BP-828		XA-25 Battery	
		1056	Counter	Batt BP-828	Available

Equipment List

Status: Available, Installed

Batt. Phantom

Neuman	BS-48i		Battery Powered Phantom Power	
1981129890402	542	Counter	Batt. Phantom	Available

Battery

			Batt Pack 3000mAh	
	10730	Counter	Battery	Available
GoPro			GoPro Battery	
	10686	Counter	Battery	Available
GoPro			GoPro Battery	
	10685	Counter	Battery	Available
GoPro			GoPro Battery	
	10684	Counter	Battery	Available

Batt-JVC 50

IDI	SSL-JVC50-P		JVC 600 Battery	
2AQ80657	701	Counter	Batt-JVC 50	Available
IDI	SSL-JVC50		JVC 600 Battery	
2AQ50129	702	Counter	Batt-JVC 50	Available
IDX	SSL-JVC50P		JVC 600 Battery	
PSE2AR40329	711	Counter	Batt-JVC 50	Available
IDX	SSL-JVC50-P		JVC 600 Battery	
3aQA0264	624	Counter	Batt-JVC 50	Available

Beachtek MM-5D

Beachtek	Multimount 5D		5 Position Shoe Mount	
	620	Counter	Beachtek MM-5D	Available
Beachtek	Multimount 5D		5 Position Shoe Mount	
	621	Counter	Beachtek MM-5D	Available

Cable Tester

Behringer	CT-100		Cable Tester	
S1200857133	565	Counter	Cable Tester	Available

Cable, DV B/O

TecNec	CMC-T22363612		Datavaideo Com and Tally Breakouts	
NA	743	TVIB	Cable. DV B/O	Available
TecNec	CMC-T2246959		Datavaideo Com and Tally Breakouts	
NA	745	TVIB	Cable. DV B/O	Available
TecNec	CMC-T22363612		Datavaideo Com and Tally Breakouts	
NA	744	TVIB	Cable. DV B/O	Available
TecNec	CMC-T2246959		Datavaideo Com and Tally Breakouts	
NA	746	TVIB	Cable. DV B/O	Available
TecNec	CMC-T2246959		Datavaideo Com and Tally Breakouts	
NA	747	TVIB	Cable. DV B/O	Available
TecNec	CMC-T2246959		Datavaideo Com and Tally Breakouts	
NA	748	TVIB	Cable. DV B/O	Available

Cable, Sen 1/8"

Equipment List

Status: Available. Installed

Cable. Sen 1/8"

Sennheiser	CL-1		1/8"		
	472	Counter	Cable. Sen 1/8"	Available	
Sennheiser	CL-1		1/8"		
	468	Counter	Cable. Sen 1/8"	Available	
Sennheiser	CL-1		1/8"		
	477	Counter	Cable. Sen 1/8"	Available	
Sennheiser	CL-1		1/8"		
	470	Counter	Cable. Sen 1/8"	Available	
Sennheiser	CL-1		1/8"		
	632	Counter	Cable. Sen 1/8"	Available	
Sennheiser	CL-1		1/8"		
	469	Counter	Cable. Sen 1/8"	Available	

Cable. Senn XLR

Sennheiser	CL-100		XLR-1/8" Stereo Locking		
	713	Counter	Cable. Senn XLR	Available	
Sennheiser	CL-100		XLR-1/8" Locking		
	467	Counter	Cable. Senn XLR	Available	
Sennheiser	CL-100		XLR-1/8" Locking		
	463	Counter	Cable. Senn XLR	Available	
Sennheiser	CL-100		XLR-1/8" Locking		
	462	Counter	Cable. Senn XLR	Available	
Sennheiser	CL-100		XLR-1/8" Locking		
	461	Counter	Cable. Senn XLR	Available	
Sennheiser	CL-100		XLR-1/8" Locking		
	460	Counter	Cable. Senn XLR	Available	
Sennheiser	CL-100		XLR-1/8" Stereo Locking		
	714	Counter	Cable. Senn XLR	Available	

Cam XA25-Studio

Canon	XA-25		Canon XA-25 HD Camera Studio 2		
692712300150	662	Counter	Cam XA25-Studio	Available	
Canon	XA-25		Canon XA-25 HD Camera Studio 1		
692712300144	661	Counter	Cam XA25-Studio	Available	
Canon	XA-25		Canon XA-25 HD Camera Studio 3		
6292712300159	663	Counter	Cam XA25-Studio	Available	

Camera Slider

Konova	C3-100		Camera Slider		
	10653	Office	Camera Slider	Available	

Cam-JVC 600U

JVC	GY-HM600U		Staff JVC		
157M0017	344	Counter	Cam-JVC 600U	Available	

Cam-JVC Rick

Equipment List

Status: Available, Installed

Cam-JVC Rick

	JVC	GY-HM-600U		JVC 600	
	177MO866	623	Counter	Cam-JVC Rick	Available

Canon XA25-Mmbr

	Canon	XA-25		Canon XA-25 HD Camera Member 4	
	692072900127	1014	Counter	Canon XA25-Mmbr	Available
	Canon	XA-25		Canon XA-25 Camera Member 5	
	692072900122	1038	Counter	Canon XA25-Mmbr	Available
	Canon	XA-25		Canon XA-25 HD Camera Member 3	
	6927123001857	670	Counter	Canon XA25-Mmbr	Available
	Canon	XA-25		Canon XA-25 HD Camera Member 2	
	692712300115	669	Counter	Canon XA25-Mmbr	Available

Canon XA25-TVIB

	Canon	XA-25		Canon XA-25 HD Camera TVIB 1	
	692712300137	664	Counter	Canon XA25-TVIB	Available
	Canon	XA-25		Canon XA-25 HD Camera TVIB 4	
	692712300158	667	Counter	Canon XA25-TVIB	Available
	Canon	XA-25		Canon XA-25 HD Camera TVIB 2	
	692712300151	665	Counter	Canon XA25-TVIB	Available
	Canon	XA-25		Canon XA-25 HD Camera TVIB 3	
	692692200277	666	Counter	Canon XA25-TVIB	Available

Charger

	Synergy	NP-F770		Battery Pack Charger for NP-F770	
		10690	Counter	Charger	Installed
	Sony			Battery Charger	
		10699	Counter	Charger	Installed
				NIMH Charger for AA Batteries	
		10689	Counter	Charger	Installed
	ID	LC-2J		Battery Charger	
		10687	Counter	Charger	Installed
	ID	LC-2J		Battery Charger	
		10688	Counter	Charger	Installed
	Sony			Battery Charger	
		10697	Counter	Charger	Installed
	Sony			Battery Charger	
		10698	Counter	Charger	Installed
	Sony			Battery Charger	
		10695	Counter	Charger	Installed
	Synergy	NP-F770		Battery Pack Charger for NP-F770	
		10691	Counter	Charger	Installed
	Sony			Battery Charger	
		10696	Counter	Charger	Installed
	Sony			Battery Charger	
		10693	Counter	Charger	Installed

Equipment List

Status: Available. Installed

Charger

Sony	10694	Counter	Battery Charger Charger	Installed
Sony	10692	Counter	Battery Charger Charger	Installed

Chg, Canon XA25

Canon	CG-800 809	Counter	Charger Chg. Canon XA25	Available
Canon	CG-800 806	Counter	Charger Chg. Canon XA25	Available
Canon	CG-800 805	Counter	Charger Chg. Canon XA25	Available
Canon	CG-800 804	Counter	Charger Chg. Canon XA25	Available
Canon	CG-800 803	Counter	Charger Chg. Canon XA25	Available
Canon	CG-800 802	Counter	Charger Chg. Canon XA25	Available
Canon	CG-800 801	Counter	Charger Chg. Canon XA25	Available

Chg, Watson

Watson	Duo 813	Counter	Dual Charger Chg. Watson	Available
Watson	Duo 814	Counter	Dual Charger Chg. Watson	Available
Watson	Duo 812	Counter	Dual Charger Chg. Watson	Available
Watson	Duo 811	Counter	Dual Charger Chg. Watson	Available
Watson	Duo 815	Counter	Dual Chg. Watson	Available

Com, BP DV

Datavideo NA	ITC-100SL 734	Control Room	Datavideo Beltpack Com. BP DV	Available
Datavideo NA	ITC-100SL 738	Counter	Datavideo Beltpack Com. BP DV	Available
Datavideo NA	ITC-100SL 733	Control Room	Datavideo Beltpack Com. BP DV	Available
Datavideo NA	ITC-100SL 737	Counter	Datavideo Beltpack Com. BP DV	Available
Datavideo NA	ITC-100SL 735	Counter	Datavideo Beltpack Com. BP DV	Available
Datavideo NA	ITC-100SL 731	Control Room	Datavideo Beltpack Com. BP DV	Available

Equipment List

Status: Available, Installed

Com, HD, DV

Datavideo	HP-1		Data Video HP-1 Single Side Headset	
NA	696	Counter	Com, HD, DV	Available
Datavideo	HP-1		Data Video HP-1 Single Side Headset	
NA	695	Counter	Com, HD, DV	Available
Datavideo	HP-1		Data Video HP-1 Single Side Headset	
NA	1050	Counter	Com, HD, DV	Available
Datavideo	HP-1		Data Video HP-1 Single Side Headset	
NA	698	Counter	Com, HD, DV	Available

Computer

Antek Computer	900W		Computer	
	10676	Office	Computer	Installed
CUK Stratos			Edit-PC3	
	10637	Counter	Computer	Available

Computer Bag

Amazon	Laptop Bag		Computer bag	
	10728	Counter	Computer Bag	Available
Amazon	Laptop Bag		Computer bag	
	10727	Counter	Computer Bag	Available
Dell	Laptop Bag		Computer bag	
	10719	Counter	Computer Bag	Available
Targus	Laptop Bag		Computer bag	
	10720	Counter	Computer Bag	Available

Converter

Gigaware	25-223		PC to TV Converter	
	10679	Counter	Converter	Available

Decimator2 Std

Decimator	Decimator 2		HD to SD Converter	
DHB-05711	750	Control Room	Decimator2 Std	Available

Decimator2 TVIB

Decimator	Decimator 2		HD to SD Converter	
DHB-05710	749	TVIB	Decimator2 TVIB	Available

Dock, Ronin

Atomos	ATOM-DCK001		Atomos Ronin Docking Station	
NA	740	Counter	Dock, Ronin	Available
Atomos	ATOM-DCK001		Atomos Ronin Docking Station	
NA	730	Counter	Dock, Ronin	Available

Dolly, Lt Wt

unkown	Studio Dolly		Ltwt Studio Dolly	
	339	Counter	Dolly, Lt Wt	Available
unkown	studio dolly		ltwt studio dolly	
	340	Counter	Dolly, Lt Wt	Available

Equipment List

Status: Available. Installed

Dolly, Lt Wt

	Unknown	Studio Dolly 341	Counter	Ltwt Studio Dolly Dolly. Lt Wt	Available

Dracaster

	Dracaster	10656	Counter	S-Series Dracaster	Available

DVD Player

	JVC	10673	Office	DVD Player DVD Player	Installed

DVD Recorder

	Toshiba	DR430 10745	Office	DVD Recorder DVD Recorder	Available
	Toshiba	DR430 10747	Office	DVD Recorder DVD Recorder	Available
	Toshiba	DR430 10748	Office	DVD Recorder DVD Recorder	Available
	Toshiba	DR430 10746	Office	DVD Recorder DVD Recorder	Available

DVD-R

	Toshiba A02A89354U6300	DR430KU 405	Broadcast Rack	DVD Recorder DVD-R	Available
	Toshiba	DR410 308	Counter	DVD Recorder DVD-R	Available
	Toshiba	DR410 307	TVIB	DVD Recorder DVD-R	Available

DVR-HD-Studio

		10363	Control Room	Ronin DVR-HD-Studio	Available

DVR-HD-TVIB

	Atomos B2A94RON50B07	Ronin 718	TVIB	HD Digital Video Recorder DVR-HD-TVIB	Available

Edit-Rick

		1004	Counter	Rick's Edit PC Edit-Rick	Available

Encoder

	Cisco	DV-3 10674	Broadcast Rack	Cisco Encorder Encoder	Available

Fax/Copier/Prin

	Canon	MF644Cdw 10638	Counter	Printer/Copier/Fax Machine Fax/Copier/Prin	Available

Fishpole 9'

Equipment List

Status: Available, Installed

Fishpole 9'

Gitzo	G 1552		9' carbon fiber boom	
	268	Counter	Fishpole 9'	Available

Flex Fill

Visual Departures	Flexfill		37" White & Silver Flex Fill	
	348	Counter	Flex Fill	Available

Go Pro Hero 3

Go Pro	Hero 3 Silver		Go Pro Hero 3 In Case	
	705	Counter	Go Pro Hero 3	Available
Go Pro	Hero 3 Silver		Go Pro Hero 3 In Case	
	706	Counter	Go Pro Hero 3	Available

Grip Bag Medium

Portabrace	DVO-2		Portabrace DVO-2	
	25	Counter	Grip Bag Medium	Available
Portabrace	DVO-2		Portabrace DVO-2	
	31	Counter	Grip Bag Medium	Available

Grip Bag Small

Portabrace	PC 101		Portabrace PC 101	
	11	Counter	Grip Bag Small	Available
Portabrace	PC 101		Portabrace PC 101	
11/8/6	217	Counter	Grip Bag Small	Available

H.264 Recorder

DataVideo	HDR-1		Digital Recorder	
00642585	1075	Control Room	H.264 Recorder	Available

HD, Ronin TVIB

MANUFACTURER	MODEL		Atomos Ronin HD-TVIB	
SERIAL	659	TVIB	HD, Ronin TVIB	Available
Manu	mod		Atomos Ronin HD-TVIB	
serial	660	TVIB	HD, Ronin TVIB	Available

HD, Ronin, CR

man	mod		Atomos Ronin Hard Drive-Control Room	
ser	720	Control Room	HD, Ronin, CR	Available
man	mod		Atomos Ronin Hard Drive-Control Room	
ser	719	Control Room	HD, Ronin, CR	Available

Head Set

datavideo	HP-1		HP-1 for Production Only	
N/A	1080	TVIB	Head Set	Available

Headphone, FLD

Sony	Sony FLD		Sony	
N/A	1081	Counter	Headphone, FLD	Available

Headphones

Equipment List

Status: Available, Installed

Headphones

	Sennheiser	HD-202		Headphones, Studio and Edit
		364	Counter	Headphones Available
	AKG	K-240		Headphones, Studio and Edit
		366	Counter	Headphones Available

Headphones, Fld

	Sony	MDR-ZX100		Sony Field Headphones
		594	Counter	Headphones, Fld Available
	Sony	MDR-ZX100		Sony Field Headphones
		596	Counter	Headphones, Fld Available
	Broken by Member - Paid for MDR-ZX110 replacement			
	Sony	MDR-ZX100		Sony Field Headphones
		595	Counter	Headphones, Fld Available
	Sennheiser	HD 202		Sennheiser Field Headphones
	None	1022	Counter	Headphones, Fld Available
	Sennheiser	HD 202		Sennheiser Field Headphones
	None	1020	Counter	Headphones, Fld Available
	Sennheiser	HD 202		Sennheiser Field Headphones
	None	1021	Counter	Headphones, Fld Available
	Sony	MDR-V150		Sony Field Headphones
		361	Control Room	Headphones, Fld Available
		1054	Counter	Sony Field Headphones
				Headphones, Fld Available
	Sony	MDR-ZX110		Sony Field Headphones
	None	1052	Counter	Headphones, Fld Available

Headset - Comm

	Datavideo	HP1		TV in a box - Additional Eq
	N/A	1082	Counter	Headset - Comm Available

Hoodman

	Hoodman	HD-450		Hoodman LCD Shade
		757	Counter	Hoodman Available
	Hoodman	HD-450		Hoodman LCD Shade
		751	Counter	Hoodman Available
	Hoodman	HD-450		Hoodman LCD Shade
		758	Counter	Hoodman Available
	Hoodman	HD-450		Hoodman LCD Shade
		760	Counter	Hoodman Available

Hot Shoe Plate

	Sennheiser	CA-2		Hot Shoe Wireless Plate
		634	Counter	Hot Shoe Plate Available
	Sennheiser	CA-2		Hot Shoe Wireless Plate
		639	Counter	Hot Shoe Plate Available
	Sennheiser	CA-2		Hot Shoe Wireless Plate
		638	Counter	Hot Shoe Plate Available

Equipment List

Status: Available, Installed

Hot Shoe Plate

Sennheiser	CA-2			Hot Shoe Wireless Plate	
	637	Counter		Hot Shoe Plate	Available
Sennheiser	CA-2			Hot Shoe Wireless Plate	
	640	Counter		Hot Shoe Plate	Available
Sennheiser	CA-2			Hot Shoe Wireless Plate	
	635	Counter		Hot Shoe Plate	Available
Sennheiser	CA-2			Hot Shoe Wireless Plate	
	636	Counter		Hot Shoe Plate	Available

Humbucker

ADC	Humbucker			Video Humbucker	
NULL	496	Counter		Humbucker	Available

Jib

Atlas				Atlas Jib Pole	
	10681	Counter		Jib	Available
Atlas				Atlas Jib Pole	
	10682	Counter		Jib	Available

Jib Small

VariZoom	Solo Jib			Small Camera Jib + Tripod + Spreader	
	1069	Counter		Jib Small	Available

Donated - Cost above is replacement value

Laptop

HP	G6-1D2D1X			Laptop	
	603	Counter		Laptop	Available
Lenovo	T450S			Laptop	
	1068	Staff Office		Laptop	Installed
Lenovo	T460S			Laptop	
	1098	Counter		Laptop	Available
Lenovo	T460S			Laptop	
	1099	Counter		Laptop	Available

Light Console

Carvin	LC-24			Carvin 24 Ch console	
???	119	Counter		Light Console	Available

Light Dimmer

Carvin	DP-4			Carvin 6 Ch Dimmer	
	127	Counter		Light Dimmer	Available
Carvin	DP-4			Carvin 6 Ch Dimmer	
	126	Counter		Light Dimmer	Available

Light, DPB800RL

Photoflex	DP-B800 RL			250w Broad	
	505	Counter		Light, DPB800RL	Available

Light, Mini 128

Equipment List

Status: Available. Installed

Light, Mini 128

	Digital Juice	VL-128S		Mini Burst 128	
	Null	597	Counter	Light, Mini 128	Available
	Bag. Charger. Auto Adapt. 1/4" Post. 2 Batteries. Wall power. Diffuser. Warm Gel				
	Digital Juice	VL-128S		Mini Burst 128	
	Null	598	Counter	Light, Mini 128	Available
	Bag. Charger. Auto Adapt. 1/4" Post. 2 Batteries. Wall power. Diffuser. Warm Gel				

Lighting

	Optima	10662	Counter	Optima Light Set Lighting	Available
	Optima	10663	Counter	Optima Light Set Lighting	Available
	Optima	10664	Counter	Optima Light Set Lighting	Available
	Optima	10666	Counter	Optima Light Set Lighting	Available
	Chauvet	PAR38B 10661	Counter	Lighting set Lighting	Available
	Optima	10667	Counter	Optima Light Set Lighting	Available
	Optima	10665	Counter	Optima Light Set Lighting	Available
	Chauvet	PAR38B 10660	Counter	Lighting set Lighting	Available
	Lyra	10657	Counter	Lyra Lighting Kit Lighting	Available
	Chauvet 10870	PAR38B 10659	Counter	Lighting set Lighting	Available

Lt Stnd 6.5'

	Amvona	AS-803 504	Counter	Amvona 6'6" Light Stand Lt Stnd 6.5'	Available
	Amvona	AS-803 501	Counter	Amvona 6'6" Light Stand Lt Stnd 6.5'	Available

Lt Stnd 7.5'

	Smith Victor	S5 278	Counter	7.5' Smith Victor Ltwt Lt Stnd 7.5'	Available

Lt Stnd 8' "C"

	Amvona	C Stand 276	Counter	8' Amvona Hvy Duty Light Stand Lt Stnd 8' "C"	Available

Lt Umbrella 39"

	Photoflex	39" 346	Counter	Umbrella Lt Umbrella 39"	Available
	Photoflex	39" 347	Counter	Umbrella Lt Umbrella 39"	Available

Equipment List

Status: Available, Installed

MIC - 3-MIC Kit

Samson	R-21		Samson Dynamic Microphone 1 of 3	
MIC Kit #1091	1088	Counter	MIC - 3-MIC Kit	Available
Samson	R-21		Samson Dynamic Microphone 3 of 3	
Kit Tag #1087	1086	Counter	MIC - 3-MIC Kit	Available
Samson	R-21		Samson Dynamic Microphone 1 of 3	
MIC Kit #1091	1089	Counter	MIC - 3-MIC Kit	Available
Samson	R-21		Samson Dynamic Microphone 1 of 3	
MIC Kit #1091	1090	Counter	MIC - 3-MIC Kit	Available
Samson	R-21		Samson Dynamic Microphone 1 of 3	
Kit Tag #1087	1084	Counter	MIC - 3-MIC Kit	Available
Samson	R-21		Samson Dynamic Microphone 2 of 3	
Kit Tag #1087	1085	Counter	MIC - 3-MIC Kit	Available

Mic Cardio Kit

Peavey	Mic Kit		Cardioid Mic. Stand. Boom. Cable	
None	480	Counter	Mic Cardio Kit	Available

Mic Screen

			Windscreen Frame for Studio Mic	
	10715	Counter	Mic Screen	Available

Mic Splitter

Horizon	NA		1 in 2 out mic splitter	
	147	Counter	Mic Splitter	Available

MIC WLess Kit

Nady	Microphone		Nady Mic	
N/A Kit 1092 2 of 3	1096	Counter	MIC WLess Kit	Available
Nady	DKW-Duo		Nady Receiver	
21726081451 Kit 1	1094	Counter	MIC WLess Kit	Available
Nady	DKW-Duo		Nady Receiver	
21726090393 Kit 1	1093	Counter	MIC WLess Kit	Available
Nady	Microphone		Nady Mic	
N/A Kit 1092 1 of 3	1095	Counter	MIC WLess Kit	Available
Nady	Microphone		Nady Mic	
N/A Kit 1092 3 of 3	1097	Counter	MIC WLess Kit	Available

Mic, Boundary

Audio Technica	AT 851-A		AT 851-A Boundary Mic and Power Module	
	182	Counter	Mic. Boundary	Available
Crown	PZM-30-FS		Boundary Mic	
NULL	526	Counter	Mic. Boundary	Available

Mic, Lav Samson

Samson	QL-5 CL		Samson Phantom Powered Lav	
	515	Counter	Mic. Lav Samson	Available
Samson	QL-5 CL		Samson Phantom Powered Lav	
	521	Counter	Mic. Lav Samson	Available

Equipment List

Status. Available. Installed

Mic, Lav Samson

Samson	QL-5 CL		Samson Phantom Powered Lav	
	523	Counter	Mic. Lav Samson	Available
Samson	QL-5 CL		Samson Phantom Powered Lav	
	519	Counter	Mic. Lav Samson	Available

Mic, MS ST Zoom

Zoom	MSH-6		Zoom MS Stereo Mic	
17071	1063	Counter	Mic. MS ST Zoom	Available

Mic, Senn Lav

Sennheiser	ME-4		Cardioid	
	464	Counter	Mic. Senn Lav	Available
Sennheiser	ME-4		Cardiod	
	474	Counter	Mic. Senn Lav	Available
Sennheiser	ME-2		Omnidirectional	
	466	Counter	Mic. Senn Lav	Available
Sennheiser	ME-4		Cardiod	
	455	Counter	Mic. Senn Lav	Available
Missing Clip				
Sennheiser	ME-2		Omni	
	631	Counter	Mic. Senn Lav	Available
Sennheiser	ME-4		Cardiod	
	716	Counter	Mic. Senn Lav	Available

Mic, SG ECZ660

Azden	ECZ-660		Shotgun 10"	
	269	Counter	Mic. SG ECZ660	Available

Mic, SG ST Zoom

Zoom	XYH-6		Zoom XY Stereo Mic	
	1062	Counter	Mic. SG ST Zoom	Available

Mic, SG Zoom

Zoom	SSH-6		Zoom Stereo Shotgun Mic	
009616	1061	Counter	Mic. SG Zoom	Available

Mic, SG, AT815b

Audio Technica	AT-815b		Audio Technica Shotgun	
	216	Counter	Mic. SG. AT815b	Available

Mic, SG, AT877

Audio Technica	AT-877		11" Shotgun	
	265	Counter	Mic. SG. AT877	Available
Phantom or AA Powered				

Mic, SG, Azden

Azden	ECZ-990		Shotgun	
	251	Counter	Mic. SG. Azden	Available
Azden	SGM-X		Shotgun	
	250	Counter	Mic. SG. Azden	Available

Equipment List

Status: Available, Installed

Mic, SG, Rode

Rode	VM		Cam mic #6	
6	5	Counter	Mic. SG. Rode	Available
Rode	VM		Cam Mic 5	
5	27	Counter	Mic. SG. Rode	Available

Mic, SG, Rode N

Rode	NTG-2		11" Shotgun Mic-XLR	
0202452	1013	Counter	Mic. SG. Rode N	Available
Rode	NTG-2		11" Shotgun Mic-XLR	
0265187	1071	Counter	Mic. SG. Rode N	Available

Mic, Wired Lav

Audio Technica	ATR35s		Button batty powered wired lav	
	271	Counter	Mic. Wired Lav	Available
Audio Technica	ATR35s		Button batty powered wired lav	
	270	Counter	Mic. Wired Lav	Available
Sony	ECM-77B		Lav	
	555	Counter	Mic. Wired Lav	Available
Sony	ECM-77B		Wired Lav	
	1049	Counter	Mic. Wired Lav	Available
Crown	GLM-200		Battery Powered Wired Lav	
	509	Counter	Mic. Wired Lav	Available
Sony	ECM-66B		Lav	
	554	Counter	Mic. Wired Lav	Available
Audio Technica	AT-831b		Power Module Lav Mic	
	181	Counter	Mic. Wired Lav	Available
MXL	FR-351		Wired Lav	
	592	Counter	Mic. Wired Lav	Available
Audio Technica	AT-831b		Power Module Lav Mic	
	180	Counter	Mic. Wired Lav	Available
Sony	ECM-66B		Lav	
	553	Counter	Mic. Wired Lav	Available
Sony	ECM-55B		Battery powered wired lav	
	236	Counter	Mic. Wired Lav	Available
Sony	ECM-55B		Battery powered wired lav	
	235	Counter	Mic. Wired Lav	Available
MXL	FR-350		Wired Lav	
	593	Counter	Mic. Wired Lav	Available
Shure	MX-183		Shure MX-183 Omni Lav (Phantom)	
None	438	Counter	Mic. Wired Lav	Available
Sony	ECM-77B		Lav	
	557	Counter	Mic. Wired Lav	Available

Mic,Sen,Wles,R5

Sennheiser	EW 100 G3		Receiver	
4441036634	629	Counter	Mic,Sen,Wles R5	Available

Equipment List

Status: Available, Installed

Mic,Sen,Wles,R5

Sennheiser	SK100		Receiver	
108856	106	Counter	Mic.Sen.Wles.R5	Available
Sennheiser	EK100		Receiver	
132652	123	Counter	Mic.Sen.Wles.R5	Available

Mic,Sen,Wles,R7

Sennheiser	EK100		Receiver	
103907	121	Counter	Mic.Sen.Wles.R7	Available

Mic,Sen,Wles,T5

Sennheiser	SK 100		Transmitter	
4441067284	630	Counter	Mic.Sen.Wles.T5	Available
Sennheiser	SK100		Transmitter	
158248	124	Counter	Mic.Sen.Wles.T5	Available
Sennheiser	SK100		Transmitter	
158249	122	Counter	Mic.Sen.Wles.T5	Available

Mic,Sen,Wles,T7

Sennheiser	EK100		Transmitter	
112434	120	Counter	Mic.Sen.Wles.T7	Available

Microphone

Sennheiser			Wired Lav Microphone	
	10723	Counter	Microphone	Available
Canon	DM-100		Directional Stereo Shotgun Microphone	
	10718	Counter	Microphone	Available
Rapeo Horizon	STL-1		Stereoline Passive Direct Shotgun Mic	
79939431179	10729	Counter	Microphone	Available
Power DeWise			Wired Lav Microphone 1/8" Plug	
	10721	Counter	Microphone	Available
Audio-Technica	PRO-4L		Microphone	
	10703	Counter	Microphone	Available
Sennheiser	Rode		Rode Shotgun Microphone	
	10680	Counter	Microphone	Available
Radio Shack	31-3037		Hand Microphone	
	10700	Counter	Microphone	Available
Radio Shack	31-3037		Hand Microphone	
	10701	Counter	Microphone	Available
Audio-Technica	PRO-4L		Microphone	
	10702	Counter	Microphone	Available
Crown			Piezo Mic	
	10704	Counter	Microphone	Available
Radio Shack	31-3036		Hand Microphone	
	10709	Counter	Microphone	Available
Sennheiser			Lav Microphone	
	10707	Counter	Microphone	Available

Equipment List

Status: Available, Installed

Microphone

Sennheiser			Lav Microphone	
	10708	Counter	Microphone	Available
Sennheiser			Lav Microphone	
	10706	Counter	Microphone	Available
Radio Shack	31.3036		Hand Microphone	
	10711	Counter	Microphone	Available
Radio Shack	31-3036		Hand Microphone	
	10710	Counter	Microphone	Available

Microphone LAV

AudioTechnica	Wired LAV		Mic Wire LAV	
613	1083	Counter	Microphone LAV	Available

Mini DVD Record

JVC	BR-DV3000U		Mini-DVD Recorder	
16730160	10652	Office	Mini DVD Record	Available
JVC	BR-DV3000U		Mini-DVD Recorder	
10035658	10651	Office	Mini DVD Record	Available

Mixer, A&H 16

Allen & Heath	QU-16		Allen & Heath QU-16	
QU16CX-734484	1059	Control Room	Mixer, A&H 16	Available

Mixer, Fld, 4ch

Mackie	402VLZ4		4 Input Field Mixer	
002551000CPIA08	1028	Counter	Mixer, Fld, 4ch	Available
Rolls	MX-410		4 Input Field Mixer	
11361272	599	Counter	Mixer, Fld, 4ch	Available

Mixer, Mack 12

Mackie	DFX-12		Mackie 12 Channel Mixer	
21-HD32966	158	Counter	Mixer, Mack 12	Available

Mixer, Sh 5 In

Shure	SCM-268		TVIB Audio Mixer	
	313	TVIB	Mixer, Sh 5 In	Available

Mon 19" Prod

Sony	BVM-1910		19" Monitor	
2000563	552	Broadcast Rack	Mon 19" Prod	Installed

Mon Double LCD

McLafflin Mobile			Double LCD Monitor	
	495	TVIB	Mon Double LCD	Available

Mon Triple LCD

McLafflin Mobile			Triple LCD Monitor	
	489	TVIB	Mon Triple LCD	Available
McLafflin Mobile			Triple LCD Monitor	
	488	TVIB	Mon Triple LCD	Available

Equipment List

Status: Available. Installed

Mon Triple LCD

	McLafflin Mobile			Triple LCD Monitor
		490	TVIB	Mon Triple LCD Available

Mon. 13"

	Sony	PVM-1354-Q		13" Monitor
	2003110	551	Broadcast Rack	Mon. 13" Installed
	Sony	PVM-1341		13" Monitor
	2006594	550	Broadcast Rack	Mon. 13" Installed

Mon. 9" Con Rm

	Sony	PVM 9L1		9" Monitor
	6206096	316	Control Room	Mon. 9" Con Rm Available

Monitor

	Samsung			Computer Monitor for Tricaster TC1
		10648	Control Room	Monitor Available
	Polaroid	TLAC02255113B02		Polaroid Monitor September 2013
	TLAC02255113B0	1077	Office	Monitor Available
	Pro-Verite			Pro-Verite Professional Series Monitor
		10646	Control Room	Monitor Available
	Element Electronics	EFEFT195		Element Model ELEFT195
	F13002282200018	1076	Office	Monitor Available
	Element			19" HDMI Monitor
		10683	Office	Monitor Available
	Westinghouse			Westinghouse Monitor
		10733	Office	Monitor Available
	Samsung			Computer Monitor for Tricaster TC1
		10647	Control Room	Monitor Available
	Acerr	G215H		Acer G215H Abd Jan 2011
	ETLJ90D0021040E	1078	Office	Monitor Available
				Computer Monitor
		10677	Office	Monitor Installed
	Samsung	S27C230		Monitor
		10671	Office	Monitor Available
	Peter's Monitor			
	ASUS	VE228		Monitor
		10670	Office	Monitor Available
	ASUS	VE228		Monitor
		10669	Office	Monitor Available
	EDIT PC1			
	HP	GM712AA		Monitor HP GM712AA
	CND8040CMX	1079	Office	Monitor Available
	Dell	ST222L0MG5116		Dell Monitor
	ZW4399BA28D	10668	Office	Monitor Installed
	Edit-PC2			

Monitor w Tuner

Equipment List

Status: Available, Installed

Monitor w Tuner

Sylvania T36583184	5420FF 322	Broadcast Rack	Monitor with Tuner Monitor w Tuner	Installed

Music Stand

Unknown	Unknown 562	Counter	Music Stand Music Stand	Available
Unknown	Unknown 561	Counter	Music Stand Music Stand	Available

Office Equip.

Compaq CNC81GRY6R	W17Q 396	Office	Streamer Monitor Office Equip.	Installed
Acer See notes below ETL520914171000A446341	AL1916W 397	Office	Mark's PC Monitor Office Equip.	Available
Samsung HA19HVFP114850	941BW 398	Counter	Counter Monitor Office Equip.	Installed
E Machines See below Notes ETQ270W00193508D924310	E211H 401	Office	Edit PC Monitor Office Equip.	Available
HP 3CQ0266XOL	s2031 403	Office	Control Room PC Monitor Office Equip	Available
HP CNT937Z3VP	HP2159m 395	Office	Ernie's Monitor Office Equip.	Installed
HP CNC92202SJ	W2338H 416	Office	Mark's Mac Monitor Office Equip.	Installed
Acer See below ETLB404001737088504300	P241WA 404	Office	Lee's PC Monitor Office Equip.	Available
Acer See Below ETL7409038731019A56340	AL2216W 394	Office	Rick's Monitor Office Equip.	Available
HP CNLJP10292	Laserjet 3390 393	Office	Lee's Printer Office Equip.	Installed
Symetrix	AGC 421M 335	Broadcast Rack	Audio Leveler Office Equip.	Installed
Leightronix	Nexxus 334	Broadcast Rack	Broadcast Server Office Equip.	Available
Brother	2170 331	Office	Printer Office Equip	Installed
HP	P6234F 327	Office	Ernie's PC Office Equip.	Available
HP 4CE0130R5B	HPE210F 325	Office	Rick's PC Office Equip.	Available
HP 3CR8110QC1	M-8430-F 323	Office	Lee's PC Office Equip.	Installed

Equipment List

Status: Available, Installed

Office Equip.

Epson	Perfection V19		Scanner		
VC8Y001250	1019	Office	Office Equip.	Available	
Primera	Disc Pub SE		DVD Duplicator		
2140600514	1018	Office	Office Equip.	Available	
HP	M8530F		Streamer		
	326	Office	Office Equip.	Installed	
Radiant Communications	VAB-705-SR-UA5		Laser Receiver - Keene High School		
201215004	479	Broadcast Rack	Office Equip	Available	
Fostex	6301B		Powered Speaker		
205351	528	Broadcast Rack	Office Equip.	Available	
ESE	ES-180		NBS Master Clock		
746	525	Broadcast Rack	Office Equip.	Installed	
ESE	ES-161-EP		Master Clock Display		
742	514	Broadcast Rack	Office Equip.	Installed	
Cadco	Agile 375		Demodulator (City Hall)		
	494	Broadcast Rack	Office Equip.	Available	
Jerrold	Commander III A		Modulator (To TW Head End)		
A0920262	493	Broadcast Rack	Office Equip.	Installed	
Leightronix	XXXXXXXXXXXXX		Rack Mount Hard Drive		
10Y7000368	492	Broadcast Rack	Office Equip.	Available	
Radiant Communications	VAB-705-SR-UA5		Laser Receiver - Mon. Regional High Schl		
201108075	491	Broadcast Rack	Office Equip.	Available	
Grass Valley Group	10X		10X Switcher		
	531	Broadcast Rack	Office Equip.	Available	
Radiant Communications	VAB-705-SR-UA5		Laser Receiver - Keene Middle School		
201215003	483	Broadcast Rack	Office Equip.	Available	
MovieStuff, LLC	Retro-8 Profess		8mm/Super-8 Film Transfer Unit		
	1026	Office	Office Equip.	Available	
Simpson	Analog VU Meter		Analog VU Meter		
NULL	588	Counter	Office Equip.	Installed	
Middle Atlantic	44 RU Rack		44 Rack Unit Rack		
	563	Broadcast Rack	Office Equip.	Available	
Sigma	VSS-120		12 Input AV Switcher		
10870011	543	Broadcast Rack	Office Equip.	Installed	

OmniStore

General Instruments	Omni-Store		General Instruments Omni-Store		
	10675	Broadcast Rack	OmniStore	Available	

Portabrace DV-2

Portabrace	Small Bag		Portabrace Bag CS-DV-2		
	230	Counter	Portabrace DV-2	Available	

Portabrace DV3

Portabrace	GL Bag		Portabrace Bag DV3		
8	354	Counter	Portabrace DV3	Available	

Equipment List

Status: Available, Installed

Portabrace DV3

Portabrace 6	GL2 Bag 221	Counter	Portabrace Bag Portabrace DV3	Available
Portabrace 3	GL-2 153	Counter	Portabrace Bag DV3 Portabrace DV3	Available
Portabrace 9	GL Bag 304	Counter	Portabrace Bag DV3 Portabrace DV3	Available
Portabrace 5	GL2 Bag 227	Counter	Portabrace Bag DV3 Portabrace DV3	Available
Portabrace 10	GL Bag 428	Counter	Medium Camera Bag Portabrace DV3	Available
Portabrace 4	GL2 Bag 219	Counter	Portabrace Bag Portabrace DV3	Available
Portabrace	GL2 Bag 220	Counter	Portabrace Bag Portabrace DV3	Available
Portabrace 7	GL-2 Bag 305	Counter	Portabrace Bag DV3 Portabrace DV3	Available

Portabrace DV-4

Portabrace	CS-DV4 222	Counter	Large Camera Bag Portabrace DV-4	Available

Portabrace MXC

Portabrace	MXC-302B 1074	Counter	Audio Recorder Bag Portabrace MXC	Available

PortHD

HP hd0000	Personal Drive 10740	Counter	PortableHard Drive PortHD	Available
Western Digital WDBBKD0020BBK	Passport 10738	Counter	PortableHard Drive PortHD	Available
Western Digital WDBV6Y0040BBK	Passport 10743	Counter	PortableHard Drive PortHD	Available
Western Digital WDBYFT0040BBK	10744	Counter	PortableHard Drive PortHD	Available
Western Digital WDBBKD0002BK-	Passport 10741	Counter	PortableHard Drive PortHD	Available
Western Digital WDB46Y002DBBK	Passport 10742	Counter	PortableHard Drive PortHD	Available
Western Digital WD06Y0020RBK-	Passport 10739	Counter	PortableHard Drive PortHD	Available

Power Condition

Rack Rider	RR-15 486	TVIB	Lighted Power Conditioner Power Condition	Available
Furman	PL-8 487	TVIB	Lighted Power Conditioner Power Condition	Available

Equipment List

Status: Available. Installed

Printer

	HL-2170W		HL-2170W
	10672	Office	Printer Installed

Prod Hdsts

Prod Headset Remote			Master and 3 Remote 2way Headsets
	10366	Counter	Prod Hdsts Available
Prod Headset Remote			Master and 3 Remote 2way Headsets
	10367	Counter	Prod Hdsts Available
Prod Headset Remote			Master and 3 Remote 2way Headsets
	10368	Counter	Prod Hdsts Available
EarTec, Inc	Ultralite HD		Master and 3 Remote 2way Headsets
	10634	Counter	Prod Hdsts Available
EarTec	Batt 3.7V		Battery for Master and Remote Hdsts
	10372	Counter	Prod Hdsts Available
EarTec	Pwr Pack forChg		Master and 3 Remote 2way Headsets
	10636	Counter	Prod Hdsts Available
EarTec	Batt 3.7V		Battery for Master and 3 Remote Hdsts
	10369	Counter	Prod Hdsts Available
EarTec	Batt 3.7V		Battery for Master and Remote Hdsts
	10370	Counter	Prod Hdsts Available
EarTec	8 Place Battery		Master and 3 Remote 2way Headsets
	10635	Counter	Prod Hdsts Available
Prod Headset Main			Master and 3 Remote 2way Headsets
	10365	Counter	Prod Hdsts Available
EarTec	Batt 3.7V		Battery for Master and Remote Hdsts
	10371	Counter	Prod Hdsts Available

ProjectorScreen

	Sick Screen		Large Projector Screen (10-12ft)
	10734	Counter	ProjectorScreen Available

Remote Head

Bescor	MP-101		Bescor Remote Head, control power supp
	156	Counter	Remote Head Available

Scene Setter

ADJ	Scene Setter		Studio Lighting Controller
08962163	10645	Control Room	Scene Setter Available

Shockmount

Audio Technica	AT-8415		Shotgun Shock Mount
	136	Counter	Shockmount Available
Generic	NA		Shotgun Shock Mount
	142	Counter	Shockmount Available

STAFF- Alex Fle

			STAFF - Alex Fleming
	10644	Staff Office	STAFF- Alex Fle Available

Equipment List

Status: Available, Installed

STAFF- Otto J

STAFF-Nik

	10640	Counter	Staff - Otto Jespersen STAFF- Otto J Available

STAFF-Peter

	Nik 1043	Counter	Morton STAFF-Nik Available

STAFF-Rick

God	Peter 708	Counter	Kehliher STAFF-Peter Available

Strut Cam Case

God	Staff. Rick 1001	Counter	Staff. Rick STAFF-Rick Available

Studio Equip

Strut	DVT-4 616	Counter	Camera Case Strut Cam Case Available

Studio Rm ONLY!

Sennheiser 543660	Klammer Klapper 10717	Counter	Clapper Board Studio Equip Available

Switch, Studio

	1	Counter	Studio Space and Control Room Studio Rm ONLY! Available

Switch, TVIB

NewTek W7IP11429061974	Tricaster TC1 10639	Control Room	HD Switcher Switch. Studio Available

Tally, DV

Datavideo NA	TD-1 723	Control Room	Datavideo Tally Lt Tally. DV Available
Datavideo NA	TD-1 721	Control Room	Datavideo Tally Lt Tally. DV Available
Datavideo NA	TD-1 722	Control Room	Datavideo Tally Lt Tally. DV Available
Datavideo NA	TD-1 725	TVIB	Datavideo Tally Lt Tally. DV Available
Datavideo NA	TD-1 728	TVIB	Datavideo Tally Lt Tally. DV Available
Datavideo NA	TD-1 729	TVIB	Datavideo Tally Lt Tally. DV Available

Test Eqipment

Equipment List

Status: Available. Installed

Test Eqipment

	10705	Counter	Tone Generator Test Eqipment	Available

Tripod 1, Dave

Bogen	3046/501 163	Counter	Bogen 3046/501 Tripod 1. Dave	Available

Tripod 1, Rick

Bogen	3046/501 15	Counter	Bogen 3046-501 Tripod 1 Rick	Available

Tripod 3046

Bogen	3046/3063 115	Counter	Bogen 3046/501 Tripod 3046	Available
Bogen	3046/501 162	Counter	Bogen 3046/501 Tripod 3046	Available
Bogen	3046-501 39	Counter	Bogen 3046-501 Tripod 3046	Available

Tripod 3046-EXT

Bogen	3046/501 200	Counter	Bogen 3046/501 Tripod 3046-EXT	Available
Bogen	3046/501 318	Counter	Bogen 3046/501 Tripod 3046-EXT	Available
Bogen	3046/501 476	Counter	3046 (Extended) 3063 Tripod 3046-EXT	Available

Tripod Hd. 501

Manfrotto 501-K-19947	501 386	Counter	Fluid Head Tripod Hd. 501	Available
Manfrotto 501-M-63712 Repaired R501.04 8/8/11	501 382	Counter	Fluid Head Tripod Hd. 501	Available
Manfrotto 501-N-101968	501 380	Counter	Fluid Head Tripod Hd. 501	Available
Manfrotto C-0063755	501 381	Counter	Fluid Head Tripod Hd. 501	Available

TV

Toshiba	10649	Broadcast Rack	TV Set 9" TV	Available

VDA, Videotek

Videotek T-11947338	VDA-16 178	Counter	6 Out Video DA VDA. Videotek	Available
Videotek 05980372	VDA-16 137	Counter	6 Out Video DA VDA. Videotek	Available
Videotek 05980316	VDA-16 138	Counter	6 Out Video DA VDA. Videotek	Installed

Equipment List

Status: Available, Installed

VHS Hi8 Rec

Sony	EV-C100		VHS Hi8 Recorder	
	10650	Counter	VHS Hi8 Rec	Available
Sony	EV-C100		VHS Hi8 Recorder	
	10655	Office	VHS Hi8 Rec	Installed
Sony	EV-C100		VHS Hi8 Recorder	
	10654	Office	VHS Hi8 Rec	Installed

Video

Blackmagic Design	Smart Clean Sw		Smart Video Clean Switch 12x12	
	10731	Control Room	Video	Available

VOL-David Payso

	10642	Counter	VOL - David Payson	
			VOL-David Payso	Available

VOL-James Bemis

	10732	Counter	VOL - James Bemis	
			VOL-James Bemis	Available

VOL-Jodi Turner

	10643	Counter	VOL- Jodi Turner	
			VOL-Jodi Turner	Available

VOL-Nikolas Mor

	10641	Staff Office	VOL- Nikolas Morton	
			VOL-Nikolas Mor	Available

White Card

	257	Counter	White Balance Card	
			White Card	Available
	263	Counter	White Balance Card	
			White Card	Available
Portabrace	WC-1		White Balance Card	
	255	Counter	White Card	Available
	427	Counter	White Balance Card	
			White Card	Available

Wireless Mic

	CM-520		Wired Lav Mic	
	10726	Counter	Wireless Mic	Available
Sennheiser	SK-100		Reciever Pack	
	10725	Counter	Wireless Mic	Available
Sennheiser	SK-100		Transmitter Pack	
4198254825	10724	Counter	Wireless Mic	Available

XA-25 Audio Top

Canon	HDU-1		XA-25 Audio Handle	
NULL	795	Counter	XA-25 Audio Top	Available
Canon	HDU-1		XA-25 Audio Handle	
NULL	796	Counter	XA-25 Audio Top	Available

Equipment List

Status: Available, Installed

XA-25 Audio Top

Canon NULL	HDU-1 794	Counter	XA-25 Audio Handle XA-25 Audio Top Available
Canon NULL	HDU-1 1029	Counter	XA-25 Audio Handle XA-25 Audio Top Available
Canon NULL	HDU-1 791	Counter	XA-25 Audio Handle XA-25 Audio Top Available
Canon NULL	HDU-1 797	Counter	XA-25 Audio Handle XA-25 Audio Top Available
Canon NULL	HDU-1 798	Counter	XA-25 Audio Handle XA-25 Audio Top Available
Canon NULL	HDU-1 799	Counter	XA-25 Audio Handle XA-25 Audio Top Available
Canon NULL	HDU-1 800	Counter	XA-25 Audio Handle XA-25 Audio Top Available
Canon NULL	HDU-1 792	Counter	XA-25 Audio Handle XA-25 Audio Top Available

XA-25 Remote

Canon NULL	WL-D89 790	Counter	XA-25 Remote XA-25 Remote Available
Canon NULL	WL-D89 785	Counter	XA-25 Remote XA-25 Remote Available

Zoom Recorder

Zoom 0177311	H6 1060	Counter	Digital Audio Recorder Zoom Recorder Available

Zoom Remote

Bogen 008969	521-Pro 205	Counter	Zoom/Focus Remote Zoom Remote Available
Bogen 009193	521-Pro 202	Counter	Zoom/Focus Remote Zoom Remote Available
Bogen 004885	521-Pro 213	Counter	Zoom/Focus Remote Zoom Remote Available
Bogen 008324	521-Pro 215	Counter	Zoom/Focus Remote Zoom Remote Available
Bogen 008319	521-Pro 214	Counter	Zoom/Focus Remote Zoom Remote Available
Bogen 009203	521-Pro 208	Counter	Zoom/Focus Remote Zoom Remote Available
Bogen 034648	521i 429	Counter	Zoom/Focus Remote Zoom Remote Available
Bogen	521 Pro 10658	Counter	Zoom/Focus Remote Zoom Remote Available
Bogen	521 237	Counter	Zoom/Focus Remote Zoom Remote Available

Equipment List

Status: Available, Installed

Zoom Remote

Bogen	521		Zoom/Focus Remote	
012263	439	Counter	Zoom Remote	Available

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/20/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
ARTS & ENTERTAINMENT INSURANCE
259 Humphrey St
Marblehead, MA 01945

CONTACT NAME: Andrew J. McDonough, CPCU CLU
PHONE (A/C, No, Ext): (781) 639-2723 FAX (A/C, No): (781) 639-2844
E-MAIL ADDRESS: filminsurance@gmail.com

INSURER(S) AFFORDING COVERAGE — NAIC#
INSURER A: HANOVER INSURANCE GROUP
INSURER A: HARTFORD INSURANCE COMPANY
INSURER B:
INSURER C:
INSURER D:
INSURER E:
INSURER F:

INSURED
CHESHIRE TV
60 WINTER STREET
PO BOX 903
KEENE, NH 03431
603 283-6621

COVERAGES — CERTIFICATE NUMBER — REVISION NUMBER

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY							
	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
A	X PRIMARY			ZDN 9117933	05.22.20	05.22.21	MED EXP (Any one person)	$ 5,000
	X NON-CONTRIBUTORY	Y					PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER						PRODUCTS - COMP/OP AGG	$ 1,000,000
	X POLICY PRO-JECT LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
A	ALL OWNED AUTOS			ZDN 9117933	05.22.20	05.22.21	BODILY INJURY (Per accident)	$
	X HIRED AUTOS						PROPERTY DAMAGE (Per accident)	$
	X SCHEDULED AUTOS / X NON-OWNED AUTOS							$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X WC STATU-TORY LIMITS / OTH-ER	
A	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N N	N/A	08WECRH1554	06.14.20	06.14.21	E.L. EACH ACCIDENT	$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
ity of Keene is named as additional insured.

CERTIFICATE HOLDER
City of Keene
3 Washington Street
Keene, NH 03431

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Andrew J. McDonough

© 1988-2010 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

Note to Financial Statement

Cheshire TV

Bearkdown of Cash **6/30/2020**

Operating Cash	$ 164,894.16
Reserve	20,000.00
Contingency	12,685.43
Equipment Replacement Fund	6,034.20
Scholarship Fund	1,107.19
Total Cash & Equivelents	**$ 204,720.98**

CHESHIRE TV

FINANCIAL STATEMENTS

JUNE 30, 2020 AND 2019

AND

INDEPENDENT AUDITOR' RE' 'RT

TABLE OF CONTENTS

	Page No.
INDEPENDENT AUDITOR'S REPORT	1-2
FINANCIAL STATEMENTS	
Statements of Financial Position	3
Statements of Activities and Changes in Net Assets	4
Statements of Functional Expenses	5-6
Statements of Cash Flows	7
Notes to Financial Statements	8-12

INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees of
Cheshire TV

We have audited the accompanying financial statements of **Cheshire TV** (a New Hampshire nonprofit corporation), which comprise the statements of financial position as of June 30, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Cheshire TV as of June 30, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Swanzey, NH
October 2, 2020

CHESHIRE TV
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2020 AND 2019

ASSETS

	2020	2019
CURRENT ASSETS		
Cash	$ 204,721	$ 190,873
Accounts receivable	37,823	52,511
Prepaid expenses	923	892
Total current assets	243,467	244,276
PROPERTY AND EQUIPMENT, net of accumulated depreciation	52,344	19,740
TOTAL ASSETS	$ 295,811	$ 264,016

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts payable	$ 9,124	$ 8,691
Accrued expenses	6,032	6,297
Total current liabilities	15,156	14,988
NET ASSETS		
Net assets without donor restriction	280,655	249,028
Total net assets	280,655	249,028
TOTAL LIABILITIES AND NET ASSETS	$ 295,811	$ 264,016

See notes to financial statements and independent auditor's report.

CHESHIRE TV
STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS
FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

	2020	2019
NET ASSETS WITHOUT DONOR RESTRICTIONS		
Support and revenues		
Franchise fees	$ 228,189	$ 228,189
Production services	9,565	18,442
Fundraising	-	8,757
Interest income	167	161
Total unrestricted support	237,921	255,549
EXPENSES		
Program services	144,774	159,819
Management and general	61,270	56,295
Fundraising	250	3,198
Total expenses	206,294	219,312
INCREASE IN NET ASSETS WITHOUT DON[illegible] RESTRI[illegible]TIONS	31,627	36,237
NET ASSETS, beginning of year	249,028	212,791
NET ASSETS, end of year	$ 280,655	$ 249,028

See notes to financial statements and independent auditor's report.

CHESHIRE TV
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2020

	Program Services	Management and General	Fundraising	Total
Wages	$ 85,172	$ 37,930	$ -	$ 123,102
Payroll tax	6,719	2,902	-	9,621
Depreciation expense	11,790	-	-	11,790
Professional fees	-	13,065	-	13,065
Office expense	-	6,195	-	6,195
Computer supplies	15,751	-	-	15,751
Equipment repairs	320	-	-	320
Occupancy	17,909	1,036	-	18,945
Insurance expense	5,749	142	-	5,891
Production expense	1,305	-	-	1,305
Fundraising expense	-		[illegible]	250
Travel expense	59	-	-	59
	$ 144,774	$ 61,[illegible]	$ 250	$ 206,294

See notes to financial statements and independent auditor's report.

CHESHIRE TV
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2019

	Program Services	Management and General	Fundraising	Total
Wages	$ 97,370	$ 35,495	$ -	$ 132,865
Payroll tax	7,258	2,715	-	9,973
Depreciation expense	16,044	-	-	16,044
Professional fees	-	13,922	-	13,922
Office expense	-	3,171	-	3,171
Computer supplies	18,642	-	-	18,642
Equipment repairs	75	-	-	75
Occupancy	13,491	[illegible]	-	14,325
Insurance expense	4,895	158	-	5,053
Production expense	1,937	-	-	1,937
Fundraising expense	-	-	3,198	3,198
Travel expense	107	-	-	107
	$ [illegible]19	$ [illegible]6,295	$ 3,198	$ 219,312

See notes to financial statements and independent auditor's report.

CHESHIRE TV
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2020 AND 2019

	2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES		
Changes in net assets	$ 31,627	$ 36,237
Adjustments to reconcile net assets to net cash provided by operating activities:		
Depreciation	11,790	16,044
Changes in operating accounts:		
Accounts receivable	14,688	(29,196)
Prepaid expenses	(31)	2,995
Accounts payable	433	7,491
Accrued expenses	(265)	3,256
Net cash provided by operating activities	58,242	36,827
CASH FLOWS FROM INVESTING ACTIVITIES		
Capital expenditures	(44,394)	-
Net cash used for investing activities	(44,394)	-
NET INCREASE IN CASH	13,848	36,827
CASH, beginning of year	190,873	154,046
CASH, end of year	$ 204,721	$ 190,873

See notes to financial statements and independent auditor's report.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Cheshire TV (the Organization) have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables and other liabilities. The significant accounting policies are described below to enhance the usefulness of the financial statements to the reader.

Organization and Nature of Activities

Cheshire TV is a New Hampshire not-for-profit corporation incorporated in 2005. Its purpose is to provide an opportunity for members of the Keene and Swanzey community to use cable television to communicate their views. The Organization seeks to present a broad range of programming to express a diversity of perspectives and to establish community understanding of and involvement in public access television. The main source of revenue comes from franchise fees for their services.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting, and are prepared under the guidance of the Financial Accounting Standards Board *Accounting Standards Codification ("FASB ASC").*

FASB ASC 958-605 requires the Organization to distinguish between contributions that increase net assets with donor restrictions and net assets without donor restrictions. It also requires recognition of contributed services that meet certain criteria at fair values. Additionally, under the guidance of FASB ASC 958-905, unconditional promises to give that are expected to be paid in less than one year are measured at net realizable value (settlement value). Conditional promises to give, which depend on the occurrence of a specific future and uncertain event to bind the promisor, are recognized when the conditions on which they depend are substantially met.

FASB ASC 958-205 establishes standards for general purpose external financial statements of not-for-profit organizations and requires a statement of financial position, a statement of activities, and a statement of cash flows.

The two classes of net assets, based on the absence or existence of donor-imposed restrictions, are defined as follows:

Net assets without donor restrictions - not subject to donor-imposed restrictions, or the donor-imposed restrictions have expired.

Net assets with donor restrictions - subject to donor-imposed stipulations that may be fulfilled by actions of the Organization or become unrestricted by the passage of time.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Cash and Cash Equivalents

For purposes of the Statements of Cash Flows, the Organization considers all petty cash and funds on deposit at various financial institutions to be cash and cash equivalents. The Organization's cash and cash equivalents were $204,721 and $190,873 at June 30, 2020 and 2019, respectively.

Functional Allocation of Expenses

Expenses consist of costs related to program services, management and general, and fundraising functions. These costs have been summarized on a functional basis in the Statement of Functional Expenses without donor restrictions. Costs are directly charged to the functions they benefit. Facility related expenses are allocated to each function based on the square footage of area used. Salaries and wages are allocated to each function based on the department they work in.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to bad debts and a credit to accounts receivable. At June 30, 2020 and 2019 no allowance for doubtful accounts was considered necessary.

Property and equipment

Property and equipment purchased with a cost in excess of $1,000 are capitalized and carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is computed using the straight-line method, which allocates costs over the following estimated useful lives:

	Years
Land improvements	15
Equipment and vehicles	5

Revenues and Revenue Recognition

Revenue is recognized when earned. Program service fees and payments under cost-reimbursable contracts received in advance are deferred to the applicable period in which the related services are performed, or expenditures are incurred, respectively. Contributions are recognized when cash, or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give are not recognized until the conditions on which they depend have been substantially met or the donor has explicitly released the restriction.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Revenue with and without Donor Restrictions

Contributions received are recorded as increases in net assets without donor restrictions and net assets with donor restrictions, depending on the existence and/or nature of any donor restrictions.

Income taxes

The Organization is exempt from Federal and State income taxes under Section 501(c)(3) of the Internal Revenue Code. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(2). Accordingly, no income tax liability has been recorded in the financial statements. All information returns of the Organization are open to examination by taxing authoriti , subject to the statute of limitations rules. Management does not believe the results of examinations, if v, will significantly affect the amounts previously reported.

Donated Services

No amounts have been reflected in the financial statem 's for onated services. The Organization pays for most services requiring specific expertise. However, man dividuals volunteer their time and perform a variety of tasks that assist the Organization to fu ' 's charitab mission.

Reclassifications

Certain amounts in the prior-year fir ncia. tatem ts have been reclassified for comparative purposes to conform to the presentation in the c rent ye financi statements.

New Accounting Pronounc nt

Effective July 1, 2019, e Organi. ion opted the Accounting Standards Update No. 2018-08 *Not-for-Profit Entities (Topic): Clarifyin the Scope and Accounting Guidance for Contributions Received and Contributions Made*, whic stablish standards for characterizing grants and similar contracts with resource providers as either exchang tra actions or conditional contributions. The standard requires an entity determine whether or not a co tribution is conditional on the basis of whether or not the underlying agreement includes (1) a "barrier" that must be overcome, and (2) either a right of return of the assets transferred or a right of release of the donor's obligation to transfer the asset. The presence of both of these elements would represent a condition for the contribution. There are no significant changes to the financial statements as a result of the adoption.

2. PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at June 30:

	2020	2019
Leasehold improvements	$ 30,063	$ 22,388
Equipment	270,890	234,171
	300,953	256,559
Less: accumulated depreciation	248,609	236,819
	$ 52,344	$ 19,740

Depreciation expense was $11,790 and $16,044 for the years ended June 30, 2020 and 2019, respectively.

3. LINE OF CREDIT

The Organization has a $7,500 line of credit with Savings [illegible] of Walpole which had an available balance of $7,500 and $5,000 at June 30, 2020 and 2019, respectively. The line of credit is set up as a demand note secured by all assets of the Organization, with interest payable monthly, at the bank's base rate, 5.25% at June 30, 2020.

4. FINANCIAL DEPENDENCY

The Organization's existence is dependent upon a continued relationship with the City of Keene. Funding from the City of Keene totaled [illegible] and 72% of total revenue for the years ended June 30, 2020 and 2019, respectively.

The Organization had accounts receivable from the City of Keene which represented approximately 80% and 86% of accounts receivable as of June 30, 2020 and 2019, respectively.

5. COMMITMENTS

The Organization rents space from the City of Keene. The lease is an annual lease that runs through November 30, 2020. Lease expense was $12,000 and $10,500 for the years ended June 30, 2020 and 2019, respectively. Future minimum lease payments are $4,000 for the remainder of the lease.

6. LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Organization's financial assets as of the Statement of Financial Position date, reduced by amounts not available for general use within one year of the Statement of Financial Position date because of contractual or donor-imposed restrictions or internal designations. Amounts available include donor-restricted amounts that are available for expenditure in the following year. Amounts not available include amounts set aside for operating and other reserves that could be drawn upon if the Organization or Board approves that action. To manage liquidity, the Organization maintains a line-of-credit of $7,500 with a bank that is drawn upon as needed during the year to manage cash flow. See Note 3 for further description of this line.

	2020	2019
Cash and cash equivalents and restricted cash	$ 204,721	190,873
Accounts receivable, net collected in less than one year	37,823	52,511
Total financial assets, excluding noncurrent receivables	242,544	243,384
Financial Assets Available to Meet Cash Needs for Expenditures Within One Year	$ 242,544	$ 243,384

7. SUBSEQUENT EVENTS

Subsequent events were evaluated through October 2, 2020, which is the date the financial statements were available to be issued. As of October 2, 2020, no subsequent events have occurred since June 30, 2020. As a result of the spread of COVID-19 coronavirus, economic uncertainties have arisen which are likely to have a negative impact on results of the operations. The potential impact is unknown at this time.