

# CHESHIRE TV BOARD MEETING MINUTES

May 1, 2018

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BOARD MEMBERS PRESENT: Chad Nye, Darryl Perry, Joe Bendzinski, Bob Milliken, Conan Salada, Ian Freeman, Ken Colby, Tom Maguire

BOARD MEMBERS ABSENT: Thomas Cook, Darryl Masterson, Ed Bryans, Ken Arnold

Other CTV Members in attendance: Mark Nelson

Called to order at 5:32p

1. Approval of past minutes.

Motion to approve by Mr Bendzinski, second by Mr Freeman

Adopted unanimously

2. Finance Committee Report

(a) Mr Bendzinski presented Profit & Loss sheet for FY Q3 (Jan-Mar 2018). P&L shows a loss, however this is because of the accrual method of bookkeeping instead of a cash method. Says we're netting ~\$1,000/month.

(b) \$21,914 in Moving Fund

(c) \$6,326.15 brought in via Charitable Gambling

(d) Follow-up on motion to pay balance owed to accountant: there wasn't a debt.

(e) Motion to approve Finance Committee Report by Mr Freeman, second by Mr Colby; Adopted unanimously

3. Update from Chair & Executive Director on Keene Operating Agreement

(a) Dr Nye gave an update to the Board about meeting with City of Keene about Operating Agreement. Says meeting was "informational."

(b) SAU29 had requested to be added to the Operating Agreement, so they would not need to pay for services. Discussion about whether or not this would only require CTV to cover School Board meetings or all school activities.

(c) City was not opposed to re-adding coverage limits that are in the existing agreement.

(d) City was unable to provide us with a number of subscribers; and was not opposed to providing CTV with an Annual Report of revenue from the Franchise Fee.

(e) Memorandum of Understanding is being requested for new facility, that requests a rate of rent, and dates that rent would be due.

4. Annual Plan & Budget – Discussion/Modification/Approval - Due June 1

(a) Mr Nelson presented a copy of the Annual Plan

(b) Motion to approve the Annual Plan by Mr Colby, seconded by Mr Freeman; Adopted unanimously

(c) Mr Nelson presented a copy of the Annual Budget

(d) Questions about some of the specific line items. Motion to approve Budget by Mr Freeman, seconded by Mr Bendzinski; adopted by a vote of 7-1

5. Research Firm Update

(a) Dr Nye said he's still talking with a company to do a Marketing Survey. Distributed a sample survey,

(b) Motion to table until next meeting by Mr Perry, seconded by Mr Freeman; Adopted unanimously.

6. New business

(a) Lost quorum at 6:56p, meeting adjourned.