

Cheshire TV Board of Directors Meeting Minutes

Tuesday, August 1st, 2017

Heberton Hall, Keene Public Library

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Voting Members in attendance: Tom Cook, Joe Bendzinski, Steven Johnson, Darryl Perry, Chad Nye, Darryl Masterson, Ken Colby, Ian Freeman, Ken Arnold, Tom Maguire, Ed Bryans

Non-voting Members in attendance: Mark Nelson

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5:31pm: Chairman Cook calls the Board to order.

1.) Approval of July 2017 Minutes

Mr. Perry \*MOVES\* to approve the June Minutes, Mr. Bendzinski seconds. Unanimous approval. SO MOVED.

2.) Report from Finance Committee

Treasurer Bendzinski's "Finance Report" shows no deviations in any area comprising income or expenses from Q4, April - June. With a net income of \$15,155.87, "CTV remains in very good financial condition."

Mr. Freeman \*MOVES\* to accept 25 July 2017 Finance Report, multiple seconds. Unanimous approval. SO MOVED.

3.) Recap of meeting w/ City of Keene re/ Rent Reduction

Finance, Organization, and Personnel (FOP) has offered a 50% rent reduction, combined with an average rate of electricity valued at \$250/month, to equal \$1000/month. Mr. Cook reports that the Executive Committee has agreed to to this rent assistance as an extension of the current lease.

Mr. Masterson \*MOVES\* to confirm the agreement, Mr. Bendzinski seconds. Unanimous approval. SO MOVED.

Mr. Nye \*MOVES\* to budget \$1,200/month rent-savings to Contingency Fund. Mr. Perry seconds. Unanimous approval. SO MOVED.

4.) Recap of meeting w/ City of Keene re/ HD Upgrades, Franchise Fee Increase

The City of Keene's "Granicus" will only support HD-compatible equipment, so the City requests to raise franchise fees to pay for an equipment upgrade that will also extend to enable HD on all CTV content. The City has provided four quotes for the upgrade from Access A/V ranging from \$35,825 to \$105,180.

A letter is to be drafted to Keene that expresses our interest to upgrade to HD, with Keene acting as the

impetus. We would like to begin serious discussions on this topic after our move to Kay Fox Room.

#### 5.) Move Update

Mr. Nelson has nothing to report.

Meanwhile, Mr. Cook maintains contact with Haas Remodeling by approving specifications, etc.

Partition construction in Kay Fox Room to begin August 10th.

#### 6.) Election Issues

Mr. Cook \*MOVES\* to nominate Mr. Perry to be Inspector of Elections. With multiple seconds, and unanimous support, Mr. Perry accepts the nomination. SO MOVED.

Mr. Perry \*MOVES\* that nominations of Board members are to be open from the close of this meeting until August 31st, and require 9 petitions of CTV Members in good standing as of the date of record. Multiple seconds. Unanimous approval. SO MOVED.

Mr. Perry \*MOVES\* to open the election on September 1st, and to close on October 2nd. Mr. Freeman seconds. Unanimous approval. SO MOVED.

Mr. Perry \*MOVES\* to nominate Mr. Cook and Mr. Bendzinski to the Board's slate for re-election. Mr. Freeman seconds. Unanimous approval. SO MOVED.

#### 7.) New Business

Education Outreach Coordinator (EOC) supplied a draft sponsorship pamphlet for the Board's approval. Mr. Bendzinski \*MOVES\* to edit the document for approval at next month's meeting. Mr. Masterson seconds. Discussion: Mr. Johnson to compile suggested edits from the Board for one week, then forward it to the EOC for modification. Unanimous approval. SO MOVED.

EOC Subcommittee is to meet this month with Mr. Kirkpatrick for his 3-month review, and report to the Board in September with its recommendation for the position.

Mr. Nelson requests funds to purchase Allen and Heath QU-16 Audio Mixer to replace multiple components in one. Mr. Cooks \*MOVES\* to approve, Mr. Bendzinski seconds. Unanimous approval. SO MOVED.

Mr. Nelson requests funds to purchase Retroscan Universal 8/16mm film transfer unit. Mr. Nye \*MOVES\* to approve, Mr. Bendzinski seconds. Unanimous approval. SO MOVED.

7:37pm: Mr. Perry \*MOVES\* to adjourn, Mr. Nye seconds. Unanimous approval. SO MOVED.