

CHESTRE TV BOARD MEETING MINUTES

December 4, 2018

BOARD MEMBERS PRESENT: Mike Daniele, Conan Salada, Pat Rainey, Ken Colby, Joe Bendzinski, Nancy Wilkinson, Tom Cook, Tom Travers, Ian Freeman

BOARD MEMBERS ABSENT: Bob Milliken

Other CTV Members in attendance: Mark Nelson, Dave Kirkpatrick, Jim Bemis

Called to order at 5:30

- 1.) Approval of November minutes
Motion to approve by Mr. Freeman, seconded by Mr. Bendzinski.
Passed unanimously.
- 2.) Proposed holiday bonus
Mr. Bendzinski proposed that all three full time employees receive a onetime \$500 holiday bonus. Seconded by Mr. Freeman.
Passed unanimously.
An additional motion to give all 3 part-time employees a \$200 bonus was made by Mr. Cook.
Seconded by Mr. Bendzinski.
Passed unanimously.
- 3.) Board member update for Keene State College seat
KSC intends to send Dave Bason as their representative.
- 4.) Lease update
Mr. Cook, Mr. Nelson, and Mrs. Rainey met with city officials on 11/20/18 to discuss the new building lease and the newly proposed operating agreement. Mr. Cook signed the 3 year lease with pre-approval from the board. Mr. Kirkpatrick has added, as an afterthought, that the new building setup has not been designed as promise. Mr. Cook suggested that a list of these deficiencies be compiled and addressed as soon as possible while the building crew are still available.
- 5.) Operating Agreement – meeting, modifications, seeking vote
Discussion on why the change of “franchise authority” was being changed to "City".
Discussion on the purpose of the new agreement while the old agreement is working fine.
Mr. Cook discussed the addition of an extra \$500 per month to the agreement was added to help alleviate the burden of having to hire a professional book keeper.
Motion to table the discussion for another month was made by Mr. Freeman, seconded by Mr. Salada.
Motion failed with a vote of 1-8 and 1 abstention.

Mr. Salada added new findings concerning a new FCC ruling that would potentially alter the amount of franchise fee collected from Charter Cable. If passed, the ruling would take effect in the next few months.

Mr. Salada made a motion for Mr. Cook to return to the city with this new found information as well as further questions concerning the agreement, seconded by Mr. Freeman.

Passed unanimously.

6.) New Business

(a) Mr. Kirkpatrick stated that some CTV employees have been unable to attend the first Tuesday of the month board meeting and therefore unable to offer insight, suggestions, grievances. Suggestions were made to change the meeting day to the 4th Tuesday of the month as well as setting up a special executive meeting to meet with employees were both discussed. Mrs. Wilkinson suggested adding an executive director report to the agenda for future meetings. Mr. Cook agreed and will add it to future meetings. CTV employees have been directed to pass on any issues to Mr. Nelson who will then bring them to the attention of the board of directors.

(b) Mr. Kirkpatrick suggested adding new crew member positions as there are currently not enough employees to cover some events.

(c) Motion to adjourn at 7:31pm by Mrs. Wilkinson, seconded by Mr. Bendzinski

Passed unanimously.