

Cheshire TV Board of Directors Meeting Minutes

Tuesday, February 14th, 2017

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Attending: Tom Cook, Darryl Perry, Steven Johnson, Ken Colby, Mark Nelson, Tom Maguire, Chad Nye, Ken Arnold, Darryl Masterson, Ian Freeman, Joe Bendzinski

Absent: Jeremy VanDerKern (2 consecutive), Ed Bryans

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5:37pm: Chair calls Board to order.

1.) New City of Keene Rep, Darryl Masterson

A warm welcome replete with introductions all around for Mr. Masterson, appointed by Mayor Lane to the College/City Special Commission.

2.) Approval of January Minutes:

Mr. Perry moves to approve the December minutes, Mr. Freeman seconds. Unanimous approval (1 abstention). So moved.

3.) Report from Finance Sub-Committee - Director's Salary

Some discrepancies were noted in the bookkeeping, particularly in "Gross Profit" lines 6601-Rent, and 6600-Occupancy Expenses, which show negative balances.

As "stewards of the City's money" Mr. Arnold MOVES to authorize the Chair to write a nice letter to Lynn Rust, CPA, questioning the errors. Mr. Perry seconds. 9 vote in favor, 1 against. SO MOVED.

Salaries also being discussed, Mr. Arnold expresses his interest in raising the Director's salary. Discussion of further raises are tabled until after the move, when our financial standing can be re-evaluated.

4.) CTV Move Update - Mark

Mr. Nelson reports having met with Nancy Vincent at the Library, and with contractor Fred Haas, and that the estimated date of the move has been pushed back to late May.

In his next meeting Mr. Nelson is reminded to get an estimate on moving costs, and to check whether potential movers are insured.

5.) EOC Update

[Discussion of EOC occurred during Report from Finance Sub-Committee, but is included here for clarity].

Reminder of EOC review date to be held by Education Sub-Committee 6 months after hire [March 2017].

Education Sub-Committee to meet this month with Mr. Kirkpatrick due to his ongoing scheduling conflict with Board meeting times. The Sub-Committee will consist of Mr. Perry, Mr. Arnold, and Mr. Johnson.

Mr. Nelson reports that Mr. Kirkpatrick has been doing a good job, having witnessed him recently teaching a class of 5 students in the studio.

#### 7.) Cable Subscription Numbers

Mr. Nelson reports on Time Warner's non-compliance in proffering the numbers, but that as of 2016 the figure was roughly 7,800 residential customers.

Mr. Freeman also reports having personally acquired the data of 11,000 residential customers in 2008.

The Chair will personally inquire to Time Warner for current figures, while Mr. Masterson will inquire with the City of Keene.

#### 8.) Surprise Hold'em Tournament

The Board is informed that any Member of the Board, and any Member of Cheshire TV, is allowed to sign at the tournament.

Scholarships are available and are recommended to be advertised in a greater variety of media, including Monadnock Shopper and Keene Sentinel.

With sums of scholarship money upwards of \$10,000/year scholarships may possibly be increased, perhaps according to a percentage of proceeds.

#### 9.) New Business

Mr. Nelson is reminded of the business of creating a new contract with Swanzey before inquiring with Time Warner about installing a drop site there.

A revised policy on Board Member attendance is further discussed with proposed language coming from Mr. Maguire.

A Board Meeting snow cancellation policy is discussed to accord with that of SAU 29, with the make-up meeting to be held the next Tuesday.

Mr. Nye requests a list of ALL drops.

7:02pm. Mr. Bendzinski moves to adjourn, Mr. Nye seconds. Unanimous approval. So moved.